



The Rotary Foundation Group Study Exchange Team Member Application

Before completing this application, please read the current Rotary Foundation "Group Study Exchange Brochure" (160-EN). This publication offers a general overview and mission statement of the Group Study Exchange program. Candidates should be fully aware of the objectives of the program before applying.

Please print or type. Do not use initials. Underline family name.

Name in full _____
first middle last

Male Female Date of Birth _____
day month year

Mailing Address _____
Number and Street

City/Town _____ State/Province _____

Postal Code _____ Country _____

Telephone _____
Home Office Fax E-mail

Country of Citizenship _____ Country of Birth _____

Name of sponsoring Rotary club _____

Person to notify in case of emergency (relationship, name, address, phone and fax numbers and e-mail address)

Marital Status _____ (for host district use)

Children: How many? _____ Names and ages _____

EMPLOYMENT RECORD: List current employment first (must be full-time)

1. _____ Name and address of employer _____ _____ _____ _____ _____ Period of employment _____ Title/Duties and responsibilities _____ _____	2. _____ Name and address of employer _____ _____ _____ _____ _____ Period of employment _____ Title/Duties and responsibilities _____ _____	3. _____ Name and address of employer _____ _____ _____ _____ _____ Period of employment _____ Title/Duties and responsibilities _____ _____
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Team Member Applicant's Certification

To be a candidate for a Group Study Exchange team, you must currently be employed in any recognized business or profession on a full-time basis. You must also remain in the workforce for a considerable amount of time after the exchange so that the travel experience will have a significant impact on your professional career. You must be between the ages of 25 and 40 and a citizen of the country in which you reside. You must either be employed or reside in the sending district.

If I am selected to be a member of the district GSE team, I agree to the following **Conditions of Award**. I will:

Predeparture

- Obtain and pay for insurance valid and payable in the country(ies) visited. The insurance coverage must extend from the time the team departs for the host district through the time it returns home. Foundation regulations require a minimum US\$50,000 for medical care and/or hospitalization resulting from injury or accident; a minimum US\$10,000 for emergency medical evacuation; a minimum US\$10,000 for accidental death or dismemberment; and a minimum US\$7,500 for repatriation of remains. Please note that higher amounts are recommended, as well as insurance coverage for luggage and personal items.
- Before departure, complete, sign and return to the district GSE subcommittee the official CERTIFICATION OF INSURANCE COVERAGE (included in the *Group Study Exchange Team Handbook* [164-EN]), noting the name of the insurance company and the comprehensive dates for which the insurance coverage is valid. The insured should read and thoroughly understand insurance policies of this type, especially with regard to any exclusions that may exist (e.g., most insurance policies will not cover death or injury occurring in a privately owned aircraft).
- Before departure, actively participate in a language and cultural training program if language differences exist between the paired districts.
- Have a medical examination and submit the official MEDICAL CERTIFICATE (included in the *Group Study Exchange Team Handbook* (164-EN), completed and signed by the examining physician(s), to the district GSE subcommittee.
- Participate in a 12-hour orientation prior to departure.

During tour

- Accept the decisions of the Team Leader at all times.
- Remain with the group throughout the study program, except during those periods when individual activities are specifically provided, unless excused by the Team Leader.
- Maintain standards of behavior and deportment during my travels with the study team that will reflect credit on Rotary, my district and my country.
- Have sufficient funds to meet my own personal and incidental expenses while abroad.

Post-tour

- Participate in a post-tour debriefing.
- Within two months of my return home, submit a concise 1-2 page written account of my study tour experiences and a completed GSE Exchange Evaluation Form to the district committee to forward to my GSE Chair.
- Consider Rotary or Rotaract membership, if invited.
- Take every opportunity after my return home to transmit what I have learned through informal contacts and by addressing Rotary clubs and other appropriate organizations.

I hereby release and discharge Rotary International and The Rotary Foundation of Rotary International, and their respective successors, officers, directors, agents and employees, from any and all claims, damages, liabilities or expenses which I or my successors, dependents, beneficiaries, heirs, executors, administrators or assigns may or hereafter have against any or all of such parties on account of or in connection with The Rotary Foundation Group Study Exchange or my participation therein. I agree that I shall indemnify and hold harmless Rotary International and The Rotary Foundation of Rotary International and their respective successors, officers, directors, agents and employees, against any and all claims, damages, liabilities or expenses which any such party may incur on account of or in connection with my participation in The Rotary Foundation Group Study Exchange. The foregoing release and indemnity shall continue to apply to each officer, director, agent or employee even though such individuals may cease to serve in such capacities and shall inure to the benefit of the legal representatives, successors and assigns of such individuals. The foregoing release and indemnity shall not apply to the cost of my transportation to and from the receiving district.

I freely accept the conditions outlined above, understanding that:

- I will reimburse The Rotary Foundation the cost of round-trip airfare if my standard of behavior warrants dismissal from the team.
- The GSE committee or the selection panel has the final authority to select Team Members. Team Members or Alternates may be disqualified at any time, if deemed appropriate.
- The award from The Rotary Foundation provides only for payment of transportation at a rate not to exceed round-trip economy airfare from point of departure in the sending district to point of entry in the receiving district. Accommodations and travel in the district will be provided by local Rotarians during the study tour.
- I certify that I am not: 1) a Rotarian; 2) an employee of a club, district or other Rotary entity, or of Rotary International; 3) the spouse, a lineal descendant (child or grandchild by blood and any legally adopted child), the spouse of a lineal

descendant or an ancestor (parent or grandparent by blood) of any person in the foregoing two categories, or the spouse of another Team Member on the same team.

- In order to promote understanding and goodwill, when appearing in my own country as a member of a Rotary Foundation GSE team, I will recognize the right of each person to his/her own opinions and will therefore be cautious about expressing my own personal opinions concerning any controversial, political, racial or religious issue.

Name _____
(please print)

Signature _____ Date _____
(mandatory)

Team Member's Essay of Intent

A unique feature of the Group Study Exchange program is to provide outstanding business and professional people opportunities for studying their profession in another country. **Eligibility as a Team Member requires that you have the intention of remaining in the workforce for a considerable time in the foreseeable future so that the exchange experience can impact your long-term career path.** Please tell us what you hope to gain professionally by participation in the program and how you intend to utilize the GSE experience to enhance your long-term career path. Please attach your response on an additional page.

Vocational Classifications

Please check the vocational classification below that is closest to your current profession.

Management/Administration

- Executive
- Director
- Manager
- Supervisor
- Office Manager
- Coordinator
- Customer Service Representative
- Secretary
- Administrator
- Advisor
- Trainer
- Minister/Priest

Medical/Health

- Physician
- Dentist
- Pharmacist
- Nurse
- Therapist
- Veterinarian
- Hygienist
- Occupational Health & Safety Officer
- Administrator
- Paramedic
- Specialist

Public Service

- Police Officer
- Probation Officer
- Firefighter
- Postal Worker
- Public Information Officer
- Social Worker
- Crime Victims Advocate
- Military
- Government

Engineering/Science

- Construction Engineer
- Civil Engineer
- Electrical Engineer
- Mechanical Engineer
- Computer Engineer
- Environmental Engineer
- Architect
- Builder
- Scientist
- Computer Programmer
- Software Developer
- Pilot
- Navigator

Legal

- Attorney
- Judge
- Clerk
- Paralegal

Advertising/Marketing/PR/Sales

- Representative
- Administrator
- Graphic Artist
- Product Specialist
- Salesperson

Finance

- Banker
- Analyst
- Auditor
- Cashier

Self-Employed

- Consultant
- Owner/Proprietor
- Farmer

Education

- University Professor
- Lecturer
- Secondary Teacher
- Elementary Teacher
- Kindergarten Teacher
- Day Care
- Counselor
- Language Instructor
- Administrator
- Researcher

Media/The Arts

- Journalist
- Editor
- Publisher
- Media Announcer
- Media Reporter
- Musician
- Artist
- Craftsman

Team Member Applicant’s Educational Data (academic, technical, professional)

- 1. _____
Name and location of institution _____ Dates attended _____ Degrees obtained and dates received _____
- 2. _____
Name and location of institution _____ Dates attended _____ Degrees obtained and dates received _____
- 3. _____
Name and location of institution _____ Dates attended _____ Degrees obtained and dates received _____

Languages: List languages (other than your own) of which you have knowledge, including proficiency in reading, writing, and speaking:

Indicate what special recognition you have received, including scholarships, honors, awards, and prizes. List, but **do not attach, articles, pamphlets, or books which you have published.**

List educational, fraternal, civic, professional and other organizations of which you are, or have been, a member. Indicate offices held, if any:

(Use additional sheets if necessary)

ROTARY CLUB ENDORSEMENT

After consideration of _____ applicants, the **Rotary Club** of _____
(mandatory)
proposes _____ for membership on the district Group Study Exchange
team and forwards his/her application for consideration by the district Group Study Exchange subcommittee:

Club President’s name (mandatory, please print)

Club Secretary’s name (mandatory, please print)

Club President’s signature (mandatory)

Club Secretary’s signature (mandatory)

DISTRICT ENDORSEMENT

District _____

_____ has been selected to be a member of our district’s Group Study
Exchange team. The Group Study Exchange selection committee was composed according to policy as per Trustee mandates.

GSE Chairperson’s name (mandatory, please print)

_____ Date

District Governor’s name (mandatory, please print)

_____ Date

Group Study Exchange chairpersons should fax or mail completed application along with all team member applications, insurance and medical certificates to The Rotary Foundation, Group Study Exchange Department, One Rotary Center, 1560 Sherman Avenue, Evanston, IL 60201, USA. Fax: 847-866-0934